

## LOGISTIC FORM & DEROGATION REQUEST



**TO BE RETURNED BEFORE MARCH 17<sup>TH</sup>, 2023**



### CLASQUIN FAIRS & EVENTS

PARC DES EXPOSITIONS DE PARIS NORD VILLEPINTE, BUREAU DES TRANSITAIRES, 93420 VILLEPINTE

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**⚠ DECOPLUS APPROVAL COPY FOR THE CONSTRUCTION OF YOUR STAND IS MANDATORY FOR ALL EARLY ACCESS REQUEST. APPLICATION WILL NOT BE PROCESSED AND APPROVED WITHOUT THIS DOCUMENT.**

### EXHIBITOR INFORMATION - BOOTH BUILDER - CARRIER

HALL ..... BOOTH (AISLE, N°) ..... SURFACE ..... sqm

EXHIBITOR ..... CONTACT ON SITE .....

CELLPHONE ..... E-MAIL .....

BOOTH BUILDER ..... CONTACT ON SITE .....

CELLPHONE ..... E-MAIL .....

FREIGHT FORWARDER ..... CONTACT ON SITE .....

CELLPHONE ..... E-MAIL .....

### EARLY SET UP REQUEST

Does the booth have a machine? **NO** **YES** Dimensions: ..... x ..... x ..... cm - Weight: ..... Kg

I wish to request an exemption to access at the setting-up periods of **JEC WORLD** :

**For Friday April 21<sup>st</sup> 2023 \***

**For Saturday April 22<sup>nd</sup> 2023 \***

\* Early access lumpsum rates available on page 2

### UNLOADING

**Unloading with forklift and/or crane \***

**Self unloading (Tail lift and manual pallet truck)**

\* On-site handling provided by Clasquin Fairs & Events only

REQUEST FOR UNLOADING (to be filled by the exhibitor/booth builer/freight forwarder)				TIME SLOT CONFIRMED (to be filled by CLASQUIN FAIRS & EVENTS)		
QUANTITY OF TRUCK	TYPE OF TRUCK	DATE	TIME	DATE	TIME	REFERENCE
	Heavy truck Van					
	Heavy truck Van					

**NO TIMESLOT IS NEEDED FOR FRIDAY APRIL 28<sup>TH</sup>, 2023 (DAY OF DISMANTLING) TRAFFIC WILL BE MANAGED FOLLOWING SPACE AVAILABILITIES IN THE LOADING AREAS**

CLASQUIN FAIRS & EVENTS STAMP

**THIS FORM WILL BE RETURNED ONCE VALIDATED**

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### EARLY SET UP REQUEST

Since JEC WORLD 2018, JEC allows derogations of assembly under certain conditions.

Find the rules for **JEC WORLD** below:

- **Bare booths >200 sqm:** from 7 am on Friday April 21<sup>st</sup>, 2023 **on request only** (early set-up free of charge on April 21<sup>st</sup> - 22<sup>nd</sup>, 2023)
- **Bare booths from 80 to 199 sqm:** from 7 am on Saturday, April 22<sup>nd</sup>, 2023, **on request only**  
(early set-up free of charge on Saturday April 22<sup>nd</sup>, 2023 – cost of early set-up on Friday April 21<sup>st</sup>, 2023: indivisible lumpsum of €1,070 excl. VAT per day)
- **Bare booths <80 sqm:** from 7 am on Sunday, April 23<sup>rd</sup>, 2023  
(you can ask for an early set-up for Friday and Saturday, April 21<sup>st</sup> - 22<sup>nd</sup>, 2023. Cost: indivisible lumpsum of €1,400 excl. VAT per day)
- **Equipped booths:** Monday, April 24<sup>th</sup>, 2023 at 9 am **ONLY**.

The early arrivals of machine are not subject to additional billing for machine bigger than (L)250x(W)200x(H)220cm or heavier than 2 tons, and which request a lifting with crane or big forklift. Early set-up requests have to be submit to **CLASQUIN FAIRS & EVENTS** for approval.

**For safety reasons**, the lifting and handling operations with crane or/and big forklift for the unloading and handling on stand must be done **only on Friday, April 21<sup>st</sup> between 8 am and 6 pm for BUILDUP** and **Saturday April 22<sup>nd</sup> between 8 am and 1 pm for the DISMANTLING** (with **CLASQUIN**'s approval) .

**For the OUTBOUND**, **CLASQUIN** will plan the reloading schedule according the on-site traffic free spaces around the hall and free access to the stands. Please liaise with **CLASQUIN** before to book your transport.

**IMPORTANT NOTICE** for all incoming vehicles more than 3.5 Tons: The access to the handling areas will be strictly controlled. All incoming vehicles more than 3.5 Tons must register at the Clasquin F&E office located on the parking Prouvé / P10. At the vehicles arrival, an access pass will be given by Clasquin F&E to the driver in order to access to the delivery bays according to the schedule and space available. No access to the delivery bays will be possible for any vehicles more than 3.5 Tons not showing a valid access pass. Once handling is finished, please remove your vehicle immediately from the delivery area.